



superfastbusiness

CUSTOM WORDPRESS SITE

- ✓ Domain on which we will build the site
- ✓ Webhost Control Panel Login URL (If they don't have hosting, they can get a baby package or higher here)
- ✓ Webhost Control Panel username and password
- ✓ WordPress Username and password if this is a redevelopment of an existing site
- ✓ What the website is/will be about
- ✓ Website logo, if your client has one
- ✓ Wireframe (hand-drawn is ok) if your client already has a preferred website layout
- ✓ Section of the website that should be highlighted/draw attention
- ✓ Please list and describe the items client would like to see on navigation menu bar.
- ✓ Items to place on the sidebar of the homepage (if any)
- ✓ Items to place on the sidebar of the other pages (if any)
- ✓ Items to place on the footer (if any)
- ✓ Google Analytics code if client has it (for us to install on site)
- ✓ Need podcasting capability? (Itunes Graphic to be supplied by customer, Itunes submission to be done by customer)
- ✓ Social media profile pages (if client would like to have social media icons on site)
- ✓ Optin form code such as Aweber, Infusionsoft, Office Auto Pilot (if client wants autoresponder on the website)

- ✓ General look and feel of the website (Please have client mention example websites that have similar look and feel)
- ✓ Up to 10 articles with or without accompanying pictures (for us to post on website (if any))

SHOPIFY E-COMMERCE SITE

Shopify Basic Package

- ✓ Choose one from the available themes listed on themes.shopify.com
- ✓ Place your order.
- ✓ We build it (Send us the domain on which we will build it as well as your Shopify hosting details).
- ✓ You give us the content (up to 10 pages or posts and 10 products with images) and we post it.
- ✓ Your site goes live.

Shopify Premium Package

- ✓ Fill out the order form according to our initial site checklist and place your order
- ✓ We provide you a wireframe and you send us feedback.
- ✓ Once the wireframe is approved, we send you design mockups and you give us feedback.
- ✓ Upon approval, we code out your website (Send us the domain on which we will build it as well as your Shopify hosting details).
- ✓ You give us the content (up to 10 pages or posts and 10 products with images) and we post it.
- ✓ Your site goes live.

HOURLY

- ✓ We will let you know if there is anything else we need after we receive the info listed below

- ✓ Specific list of work to be done on website.
- ✓ Website logins (such as Wordpress username and password)
- ✓ Webhost control panel URL and logins (this may or may not be required, depending on type of work to be done)

PRE-DONE RESPONSIVE THEMES

- ✓ Webhost control panel login URL, username and password
- ✓ Up to 10 articles with or without accompanying pictures for us to post on website (if any)
- ✓ Name of the chosen theme
- ✓ Social media profile pages (if client would like to have social media icons on site)